



Government
of South Australia

19IS/00782
19IS/00783

Hon Kyam Maher MLC
Parliament House
North Terrace
ADELAIDE SA 5000

By email: maher.office@parliament.sa.gov.au

Dear Mr Maher

APPLICATION UNDER THE *FREEDOM OF INFORMATION ACT 1991*

I refer to your applications to the Office of the Minister for Innovation and Skills made under the *Freedom of Information Act 1991* (FOI Act) on 17 July 2019 seeking access to:

1. *"Since 17 March 2018, copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries and any other correspondence) to and from the (Minister or his staff and the Department) and (state and federal departmental staff) regarding reports to the Commonwealth for the 2018-19 financial year related to targets and/or milestones under the Skills National Partnership."*
2. *"Since 17 March 2018, copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries and any other correspondence) to and from the (Minister or his staff and the Department) and (state and federal departmental staff) regarding reports to the Commonwealth for the 2018-19 financial year related to targets and/or milestones for the Skilling South Australia program."*

The prescribed period to determine this application has now expired, however I have determined to process your application in accordance with section 19(2) of the FOI Act which enables me to determine an application notwithstanding the deemed refusal of an FOI request that has not been determined within 30 days of its receipt.

Office of the
Minister for Innovation and Skills

Level 10, 1 King William Street Adelaide SA 5000 | GPO Box 11071 Adelaide SA 5001
Tel +61 8 8303 2304 | Email officeofministerpisoni@sa.gov.au | ABN 83 524 915 929





Government
of South Australia

A search for documents held by the Minister for Innovation and Skills was undertaken for the period 17 March 2018 to 17 July 2019 and three documents were identified within scope of your application.

I have considered the documents and determined to grant you full access to document 1 and partial access to documents 2 and 3.

Documents 2 and 3 contain telephone numbers which if released, would be an unreasonable disclosure of personal affairs. I have determined to exempt this information in accordance with clause 6(1) of the FOI Act.

No fees and charges are payable for this application.

If you are not satisfied with this determination you have a legal right of review and appeal in accordance with Section 29 of the FOI Act. Details on your review rights are attached.

Yours sincerely

A handwritten signature in black ink, appearing to be "Franca Bergamaschi", with a long horizontal line extending to the right.

Franca Bergamaschi
Accredited FOI Officer

19 / 11 / 2019



FREEDOM OF INFORMATION

DOCUMENT SCHEDULE

Agency: Office of the Hon David Pisoni MP, Minister for Innovation and Skills

Agency Ref: 19IS/00782 and 19IS/00783

Title: "Since 17 March 2018, copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries and any other correspondence) to and from the (Minister or his staff and the Department) and (state and federal departmental staff) regarding reports to the Commonwealth for the 2018-19 financial year related to targets and/or milestones under the Skills National Partnership."

"Since 17 March 2018, copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries and any other correspondence) to and from the (Minister or his staff and the Department) and (state and federal departmental staff) regarding reports to the Commonwealth for the 2018-19 financial year related to targets and/or milestones for the Skilling South Australia program."

Date: 17/03/2018 to 17/07/2019

Doc No	Brief Description	Date of Document	Released (Full/Part/Refused)	Exemption Clauses
1	Minute to the Minister for Innovation and Skills Re: Skilling Australians Fund: 2018-19 Reporting to Commonwealth	26/04/2019	Full	
2	Minute to the Minister for Innovation and Skills Re: Skilling Australians Fund: 2018-19 Performance Benchmarking Reporting to the Commonwealth	30/04/2019	Part	6-Documents affecting personal affairs (1) A document is an exempt document if it contains matter the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).
3	Minute to the Minister for Innovation and Skills Re: Skilling South Australians Fund: Supplementary 2018-19 Commonwealth Reporting	10/05/2019	Part	6-Documents affecting personal affairs (1) A document is an exempt document if it contains matter the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).




Government of South Australia
Department for Innovation and Skills

File No: B19/00169

TO: MINISTER FOR INNOVATION AND SKILLS
SUBJECT: SKILLING AUSTRALIANS FUND: 2018-19 REPORTING TO
COMMONWEALTH

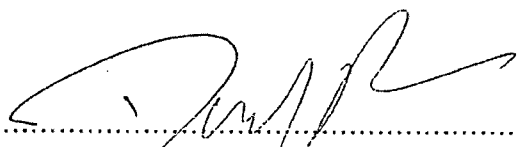
Decision/Action required by:	For noting before 30 April 2019
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Group	Skills and Workforce Capability		
Prepared by	Ryan Kennedy Principal Policy Officer		
Approved by	Adam Reid A/Chief Executive	 signature	26/4/19 date

RECOMMENDATION

It is recommended that you:

- Note the attached draft report prepared for the Commonwealth outlining South Australia's progress against funding requirements under the National Partnership on the Skilling Australians Fund for 2018-19.
- Note that the Department for Innovation and Skills (DIS) will finalise and submit the report to the Commonwealth once final data is available, and you will be provided with a copy.

 Hon David Pisoni MP Minister for Innovation and Skills Date: 1/5/19	<table><tr><td><input type="checkbox"/></td><td>Approved</td></tr><tr><td><input type="checkbox"/></td><td>Not Approved</td></tr><tr><td><input checked="" type="checkbox"/></td><td>Noted</td></tr><tr><td colspan="2">Other comment</td></tr><tr><td colspan="2">.....</td></tr><tr><td colspan="2">.....</td></tr></table>	<input type="checkbox"/>	Approved	<input type="checkbox"/>	Not Approved	<input checked="" type="checkbox"/>	Noted	Other comment		
<input type="checkbox"/>	Approved												
<input type="checkbox"/>	Not Approved												
<input checked="" type="checkbox"/>	Noted												
Other comment													
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PURPOSE

- To provide you with the draft report prepared for the Commonwealth addressing South Australia's progress against its requirements for funding under the National Partnership on the Skilling Australians Fund (National Partnership) in 2018-19.

BACKGROUND

- Under the terms of National Partnership and the underpinning bilateral schedule, South Australia must report on the following for the 2018-19 financial year:
 - **budget benchmark** (the agreed benchmark establishing the level of expenditure South Australia makes on VET)
 - **matched funding** (ensuring South Australia provide a matched financial contribution to support projects under the National Partnership)
 - **three milestones** (the Communications and Marketing Strategy, Signature Projects, and the Provider Development Program)
 - **performance benchmarks** (the commencement numbers for new apprenticeships and traineeships)
- Reporting is due 30 April 2019. A senior official in the Department will provide the necessary documentation directly to their counterpart in the Australian Government Department of Education and Training. For this purpose, the financial year targets are revised down based on seasonality and lags in data being submitted based on historical trends.
- This enables the Commonwealth to process payments prior to 30 June 2019.

KEY POINTS

- It is expected that South Australia will satisfy the requirements for the budget benchmark, the matched funding and the three milestones noted in the 2018-19 bilateral schedule.
- Payments for milestones total \$3.0m (\$1.0m for the Communications and Marketing Strategy, \$1.5m for Signature Projects, and \$0.5m for the Provider Development Program).
- The Department has tested drafts of the report with the Australian Government Department of Education. Preliminary feedback was positive and minor updates have been made to satisfy requirements. At the Department of Education's request, the final report will include additional detail on the participants involved the provider development program.

Financial Reporting:

- Reporting for the budget benchmark shows that South Australia has met the requirements under the National Partnership (benchmark is \$202.8m. Total state budget for VET is \$263.2m).
- South Australia has also satisfied its matched funding requirement with a total Skilling South Australia budget of \$69.5m for 2018-19, including a state government contribution of \$49.2m and Commonwealth contribution of up to \$20.3m.

Milestone Reporting:

- The communications and marketing strategy is underway with web, social and print media activities commenced. The strategy has been informed by market research with prospective apprentices, their influences, and employers.
- Implementation has commenced on six signature projects, two more than the required four, noted in the 2018-19 bilateral schedule (disability, IT, workers

transition to the defence industry sector, flexible apprenticeships, government apprenticeships, and child care).

- The provider development program has also been launched, with a calendar of professional development activities, and the release of guidelines for projects to build training provider capability.

Performance Benchmark Reporting:

- The Department will provide you with commencement figures to be included in the report for the performance benchmarks on 29 April 2019. These figures will be subject to further validation up to 10 May 2019 and updates provided to the Commonwealth.
- The Department is working closely with the Department for Treasury and Finance to confirm the expected payment outcomes for benchmark achievement against the National Partnership and will provide further advice to your office on 29 April 2019.

COMMUNICATIONS STRATEGY

- The Department's Communications and Marketing team will coordinate with your office opportunities linked to these reporting outcomes.

CONSULTATION

- Greg Fenn, Director Account Management, Department of Treasury and Finance
- Ryan Shepherd, Director, Marketing and Communication
- Federal Department for Education and Training

ATTACHMENTS

- Attachment 1: National Partnership on the Skilling Australians Fund: South Australian 2018-19 report
- Attachment 1.1: Milestone 1: Communications and Marketing Strategy
- Attachment 1.2: Milestone 2: Signature Projects
- Attachment 1.3: Milestone 3: Provider Development Program



National Partnership on Skilling Australians Fund

2018-19 Reporting

Budget Benchmark

In accordance with the requirements under the National Partnership on the Skilling Australians Fund (National Partnership) and consistent with the approach from the bilateral schedule, the Commonwealth's financial contribution is subject to South Australia ensuring that its total VET budget will not be less than \$202.8 million for each financial year from and including 2018-19.

The SA Government state effort on VET for 2018-19 is \$263.2 million. This was derived based on:

- The 2018-19 Department for Industry and Skills (DIS) budget papers (Program 2: Skills)
- Excluding non-VET related expenditure, including one-off adjustments (excess staff costs)
- Excluding expenditure attributable through the National Agreement on Skills and Workforce Development

Net Cost of Services (NCOS)	2018-19 (\$ in millions)
Program 2: Skills (2018-19 Budget) ⁱ	378.4
Less Non-VET related expenditure	
Depreciation ⁱⁱ	-3.3
Non-VET Employment Programs ⁱⁱⁱ	-17.4
Non-VET Corporate Overheads ^{iv}	-1.6
Excess TAFE SA staff costs ^v	-2.3
Subtotal	-24.6
Total VET related Net Cost of Services	353.8
Less Commonwealth Contributions^{vi}	
National Agreement for Skills & Workforce Development	-105.0
Adjustment to equalize National Partnership revenue and expenditure ^{vii}	14.3
Subtotal	-90.7
South Australian Government State Effort	\$263.2

Figures have been rounded



Statement of assurance

<p>The Government of South Australia's latest budget estimate for vocational education and training in 2018-19 (as shown) is equal to or greater than the Budget Benchmark as agreed in the Bilateral Schedule to the NPSAF.</p> <p>For the purposes of this comparison the vocational education and training budget for 2018-19 was calculated using the same methodology as used to calculate the agreed Budget Benchmark.</p> <p>I certify that these figures are a true and fair representation of the Government of South Australia's budgeted expenditure on VET in 2018-19, adjusted to exclude non-VET related expenditure and to remove one-off effects that would prevent the comparability of the budget benchmark with figures from 2016-17.</p>	<p>\$263.2 m</p>
<p>Signature</p>	<p>30 /4 /2019</p>
<p>Name and Title</p> <p>Martin Smith</p> <p>A/Director, Finance, Department for Innovation and Skills</p>	

Matched Funding

In accordance with the requirements under the National Partnership on the Skilling Australians Fund (National Partnership), and consistent with the approach from the bilateral schedule, South Australia is responsible for providing a matching financial contribution to support delivery of projects under this Agreement.

South Australia's total skills budget for 2018-19 is \$378.4.^{viii} Of this, \$69.53m is budgeted for the delivery of the Skilling South Australia initiative (Project 1 under the South Australia's bilateral schedule with the Commonwealth for the National Partnership).

The breakdown of this funding is as follows:



Industry Support	2018-19 (\$ in millions)
SAF Skilling South Australia Projects	\$8.0
SAF Aboriginal Apprentice Program	\$1.0
GTO Support Program	\$4.0
SA Group Training Program	\$2.4
Total Industry Support	\$15.4
System Reform	
Milestone 1: SAF Rebrand Apprenticeships	\$2.0
Milestone 2: SAF Signature Projects	\$3.0
Milestone 3: SAF Provider Development	\$1.0
Project Delivery / Operational Support	\$2.0
Total System Support	\$8.0
Student Support	
Travel and Accommodation	\$2.5
Learner Support Services	\$2.9
SAF Equipped for Work	\$1.5
Total Student Support	\$6.9
Training Support	
Training Subsidies	\$39.2
Total Expenditure Budget	\$69.5

Of the 2018-19 total expenditure budget (\$69.5 million), the state contribution is \$49.2 million with a Commonwealth contribution of up to \$20.3 million.

I certify that these figures are a true and fair representation of the Government of South Australia's budgeted expenditure in 2018-19 on Project 1 Skilling Australians Fund initiative under the National Partnership on the Skilling Australians Fund.	\$69.5 m
Signature	30 /4 /2019
Name and Title Martin Smith A/Director, Finance, Department for Innovation and Skills	



Performance Benchmarks

Reporting on commencements in 2018-19 will be against the Performance Benchmarks as agreed in Part 4 of the Bilateral Schedule.

Training types	Commencements	Reporting period
Apprentice and trainee ^{ix}	< insert numbers on 29 April >	1 July 2018 – 30 April 2019
Training with similar characteristics - Apprentice and trainees	< insert numbers on 29 April >	1 July 2018 – 30 April 2019
Pre-apprentice and pre-trainee	< insert numbers on 29 April >	1 July 2018 – 30 April 2019
Higher apprenticeships ^x	< insert numbers on 29 April >	1 July 2018 – 30 April 2019
Training with similar characteristics – higher apprentices	< insert numbers on 29 April >	1 July 2018 – 30 April 2019

- The training types listed above are defined under the NPSAF or the Bilateral Schedule.
- The data sources reported above are as agreed in Part 3 of the Bilateral Schedule.

I certify that these figures are a true and fair representation of the Government of South Australia's performance benchmarks for 2018-19

Signature

30 / 4 / 2019

Name and Title of the official signing off on the commencement data reported above

Madeline Richardson

Executive Director, Skills and Workforce Capability, Department for Innovation and Skills



Milestone benchmarks

Reporting on the achievement of milestones in 2018-19 will be against the agreed outcomes as set out against each milestone in Part 4 of the Bilateral Schedule.

Milestone	Outcome achieved	Evidence provided (e.g. 'report attached')
Milestone 1: Communications and Marketing Strategy	Yes	See attachment 'Milestone 1 Communications and Marketing Strategy'
Milestone 2: Signature Projects	Yes	See attachment 'Milestone 2 Signature Projects'
Milestone 3: Provider Development Program	Yes	See attachment 'Milestone 3 Provider Development Program'

Where the milestone outcome was the presentation of a report it should be provided as an attachment to this document (or a link to the document should be provided).



Notes

ⁱ Program 2 relates to Skills (see page 134 of Budget Paper 4, Agency Statements Volume 3:
https://statebudget.sa.gov.au/documents/2018-19_agency_statement_volume_3.pdf?q=549641

ⁱⁱ Depreciation was excluded in 2016-17 as it is a non-cash item that can fluctuate between financial years, particularly in light of the sale of TAFE SA campuses part way through 2016-17. It has been excluded again for comparability. The \$3.3m is listed in the Budget Papers (page 135 of Budget Paper 4, Agency Statements Volume 3: https://statebudget.sa.gov.au/documents/2018-19_agency_statement_volume_3.pdf?q=549641)

ⁱⁱⁱ Employment programs that do not involve any accredited training delivery were excluded in 2016-17 as those programs are not related to the VET sector. These have been excluded again for comparability.

^{iv} Corporate overhead expenditure attributed to non-VET activities was excluded on a pro rata basis in 2016-17. This has been done again for comparability.

^v An adjustment has also been made to exclude costs associated with TAFE SA excess staff and separation payments made in 2016-17, on the basis that these costs are one-off in nature or fluctuates from year to year, and are not part of the normal operations of delivering training. A similar adjustment has been made in 2018-19 for comparability.

^{vi} Expenditure associated with the National Agreement on Skills and Workforce Development has been excluded to derive the state's investment in skills development, as associated Commonwealth revenue has been held by the Department of Treasury and Finance. No adjustment has been made for the National Partnership Agreement on Skills Reform and the National Partnership on SAF as both Commonwealth revenue and associated expenditure has been reflected in DIS Agency Statements, therefore has no impact on Net Cost of Services. As a result, the approach for calculating the South Australian Government State effort on VET of \$263.2 million in 2018-19 is comparable to the \$202.8 million agreed budget benchmark as per the National Partnership.

^{vii} The revenue and expenditure budget reflected in the DIS Agency Statement for the National Partnership is \$39.4 million and \$25.1 million respectively in 2018-19, resulting in a NCOS impact of -\$14.3 million. This adjustment is to equalize revenue and expenditure for comparability across financial years.

^{viii} Budget Paper 4, Agency Statements Volume 3, Sub program 2: Skills. Pg 135:
https://statebudget.sa.gov.au/documents/2018-19_agency_statement_volume_3.pdf?q=549641

^{ix} Inclusive of training with similar characteristics at the Certificate III or Certificate IV levels.

^x Inclusive of training with similar characteristics at the Diploma and Advanced Diploma levels.




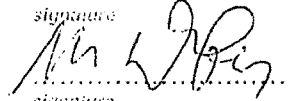
Government of South Australia
Department for Innovation and Skills

File No: B19/00184

TO: MINISTER FOR INNOVATION AND SKILLS

SUBJECT: SKILLING AUSTRALIANS FUND: 2018-19 PERFORMANCE
BENCHMARK REPORTING TO THE COMMONWEALTH

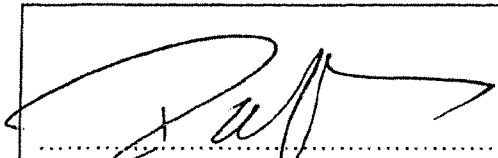
Decision/Action required by: For noting 30 April 2019

Group	Skills and Workforce Capability		
Prepared by	Ryan Kennedy, Principal Policy Officer [REDACTED]		
Approved by	Madeline Richardson Executive Director	 signature	30/04/19 date
Approved by	Mark Duffy Chief Executive	 signature	30/4/19 date

RECOMMENDATION

It is recommended that you:

- Note the commencement figures that will be reported to the Australian Government Department of Education and Training for the performance benchmarks under the National Partnership on the Skilling Australians Fund.

 Hon David Pisoni MP Minister for Innovation and Skills Date: 30/4/19	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved <input checked="" type="checkbox"/> Noted Other comment
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PURPOSE

- To provide advice on the final commencement figures that will be reported to the Australian Government Department of Education and Training for the performance benchmarks under the National Partnership on the Skilling Australians Fund.

BACKGROUND

- As you are aware, reporting against performance benchmarks, the matched funding requirement, budget benchmark and milestones are due to the Commonwealth on 30 April 2019 (refer briefing B19/00169). These will be provided by the Department for Innovation and Skills.
- After submission on 30 April 2019, the commencement numbers will be subject to further validation up to 10 May 2019 and an update may be provided to the Commonwealth.
- Payments for the performance benchmarks under the National Partnership, totalling \$17.3million depend on meeting targets for the number of training contract and equivalent commencements that occur within the reporting period.
- Achievement of milestones under the National Partnership total \$3million.

KEY POINTS

- Subject to review and approval by the Commonwealth, it is expected that South Australia would receive approximately \$19.957million in payments from the Skilling Australians Fund (for both performance benchmarks and milestone payments) in 2018-19.
- The latest performance benchmark results show achievement of apprenticeship and pre-apprenticeship target activity, with 64% of the higher apprenticeship target achieved.
- This equates to \$16.957million and this activity is as follows (Attachment 1 provides the report to the Commonwealth):

Category	Commence-ments	30 April Target	Percentage achieved	Maximum payment	Expected payment
Apprenticeships and traineeships	6942	6669	104.1%	\$12.400m	\$12.400m
Pre-apprenticeships and pre-traineeships	2727	2346	116.2%	\$3.932m	\$3.932m
Higher apprenticeships	92	143	64.3%	\$0.968m	\$0.625m

- These results are an improvement on the projections previously provided. This is in part attributable to 'like activity' (i.e. eligible non-training contract activity) captured through the Government signature project and TAFE SA reporting.
- There is further work to diversify and increase the apprenticeship and traineeship activity with the majority of commencements to date resting within traditional trades.
- Pre-apprenticeships and pre-traineeships are clustered around 13 nominated qualifications that lead into an apprenticeship or traineeship pathway, e.g. Certificate II in Engineering Pathways and Certificate II in Salon Assistant.
- Higher apprenticeships in the areas of Leadership and Management, Early Childhood Education and Digital and Interactive Games have supported activity to

date. New partnerships are being pursued with the financial, consulting and ICT sectors to support increased future commencements.

- As you are also aware, performance benchmarks increase over the course of the National Partnership and the ability to utilise like activity reduces from 2019-20.
- DIS is undertaking further analysis of end April 2019 activity and insights from industry engagement.

COMMUNICATIONS STRATEGY

- The Department's Communications and Marketing team will coordinate with your office opportunities linked to these reporting outcomes.

ATTACHMENT

- Attachment 1: Extract from National Partnership on the Skilling Australians Fund 2018-19 Reporting



Performance Benchmarks

Reporting on commencements in 2018-19 will be against the Performance Benchmarks as agreed in Part 4 of the Bilateral Schedule.

Training types	Commencements	Reporting period
Apprentice and trainee ⁱ	6942	1 July 2018 – 30 April 2019
Training with similar characteristics - Apprentice and trainees	1010	1 July 2018 – 30 April 2019
Pre-apprentice and pre-trainee	2727	1 July 2018 – 30 April 2019
Higher apprenticeships ⁱⁱ	92	1 July 2018 – 30 April 2019
Training with similar characteristics – higher apprentices	42	1 July 2018 – 30 April 2019

- The training types listed above are defined under the NPSAF or the Bilateral Schedule.
- The data sources reported above are as agreed in Part 3 of the Bilateral Schedule.

I certify that these figures are a true and fair representation of the Government of South Australia's performance benchmarks for 2018-19

Signature

30 / 4 / 2019

Name and Title of the official signing off on the commencement data reported above

Madeline Richardson

Executive Director, Skills and Workforce Capability, Department for Innovation and Skills

ⁱ Inclusive of training with similar characteristics at the Certificate III or Certificate IV levels.

ⁱⁱ Inclusive of training with similar characteristics at the Diploma and Advanced Diploma levels.



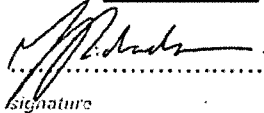
Government of South Australia
Department for Innovation and Skills

3

File No: B19/00213

TO: MINISTER FOR INNOVATION AND SKILLS
SUBJECT: SKILLING AUSTRALIANS FUND: SUPPLEMENTARY 2018-19
COMMONWEALTH REPORTING

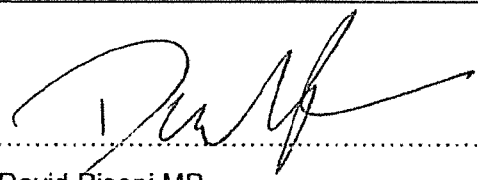
Decision/Action required by:	N/A
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Group	Skills and Workforce Capability		
Prepared by	Ryan Kennedy, Principal Policy Officer, [REDACTED]		
Approved by	Madeline Richardson Executive Director	 signature	10/05/19 date

RECOMMENDATION

It is recommended that you:

- Note that a supplementary report updating the performance benchmarks for the National Partnership on the Skilling Australians Fund was lodged with the Australian Government Department of Education and Training on 10 May 2019.

 Hon David Pisoni MP Minister for Innovation and Skills Date: 15/5/19	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved <input checked="" type="checkbox"/> Noted Other comment _____ _____
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PURPOSE

- To update you on the performance benchmark reporting submitted by the Department for Innovation and Skills, for the National Partnership on the Skilling Australians Fund (National Partnership).

BACKGROUND

- As you are aware, the Department for Innovation and Skills (the Department) submitted reporting required to the Australian Government for the National Partnership on 30 April 2019 (refer briefing B19/00184).
- The Department had until 10 May 2019 to validate the reported commencements and provide an update of the performance benchmarks. This allows commencements that occurred within the reporting period (to 30 April 2019) but were not captured in the original report due to data lags, to contribute towards the targets.

KEY POINTS

- The data provided with the 30 April 2019 report showed that South Australia had fully met its apprenticeship and traineeship, and pre-apprenticeship performance benchmarks. At that point only 64.3 per cent of the higher apprenticeship performance benchmark had been met.
- The Department has since worked closely with training providers to resolve outstanding issues with higher apprenticeship applications that commenced prior to 30 April.
- As a result, there was an increase in higher apprenticeships by 10 May 2019. This is summarised in the table below:

Category	Target	30 April report	10 May report	Maximum payment	Expected payment
Apprenticeships	6669	6942 / 105%	7255 / 109%	\$12.400m	\$12.400m
Pre-apprenticeships	2346	2727 / 116%	2757 / 118%	\$3.932m	\$3.932m
Higher apprenticeships	143	92 / 64%	112 / 78%	\$0.968m	\$0.760m
Total	9158	9761 / 107%	10124 / 110%	\$17.300m	\$17.091m

- With the revised commencement numbers, the total expected payment under the National Partnership in 2018-19 is \$20.092m out of a possible \$20.3m. This is an increase from the \$19.957 expected based on the 30 April report.
- The Department has lodged a supplementary report providing this information to the Australian Government Department of Education and Training (attached).
- The Australian Government is unlikely to confirm final payments for 2018-19 until the end of the current caretaker period.

COMMUNICATIONS STRATEGY

- The Department's Communications and Marketing team will coordinate with your office on opportunities linked to these reporting outcomes.

CONSULTATION

- Australian Government Department of Education and Training

- Ryan Shepherd, Director, Marketing and Communications, Department for Innovation and Skills

ATTACHMENTS

- Attachment: 2018-19 Reporting: Supplementary Information



National Partnership on Skilling Australians Fund

2018-19 Reporting: Supplementary Information Performance Benchmarks

Reporting on commencements in 2018-19 will be against the Performance Benchmarks as agreed in Part 4 of the Bilateral Schedule.

Training types	Commencements	Reporting period
Apprentice and trainee ⁱ	7255	1 July 2018 – 30 April 2019
Training with similar characteristics - Apprentice and trainees	1013	1 July 2018 – 30 April 2019
Pre-apprentice and pre-trainee	2757	1 July 2018 – 30 April 2019
Higher apprenticeships ⁱⁱ	112	1 July 2018 – 30 April 2019
Training with similar characteristics – higher apprentices	42	1 July 2018 – 30 April 2019

- The training types listed above are defined under the NPSAF or the Bilateral Schedule.
- The data sources reported above are as agreed in Part 3 of the Bilateral Schedule.

I certify that these figures are a true and fair representation of the Government of South Australia's performance benchmarks for 2018-19

Signature

10 / 5 / 2019

Name and Title of the official signing off on the commencement data reported above

Madeline Richardson

Executive Director, Skills and Workforce Capability, Department for Innovation and Skills



ⁱ Inclusive of training with similar characteristics at the Certificate III or Certificate IV levels, subject to the cap specified in the bilateral schedule.

ⁱⁱ Inclusive of training with similar characteristics at the Diploma and Advanced Diploma levels, subject to the cap specified in the bilateral schedule.

FOI FACT SHEET

Your Rights to Review and Appeal

South Australian Freedom of Information Act 1991

Please read the information in this fact sheet before completing the attached application form
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INTERNAL REVIEW

If you are unhappy with a determination made by an agency (includes South Australian State Government Agency, Local Government Council or University) under the *Freedom of Information Act 1991* (FOI Act) in relation to:

- a freedom of information (FOI) application for access to a document, or
- an FOI application for amendment to your personal records

in most cases, you are entitled to apply for an Internal Review of that determination.

Request an Internal Review

An Internal Review must be lodged within 30 calendar days of you receiving advice of a determination that you are unhappy with.

Applications must be made in writing in accordance with Section 29 or Section 38 of the FOI Act or using the attached *FOI Application Form for Internal Review of a Determination* (Internal Review Form).

An Internal Review application must be made to the Principal Officer of the agency that made the determination you are seeking to have reviewed.

How much does an Internal Review cost?

There is an application fee of **\$36.75** that must be paid when you lodge your Internal Review application if your review request is for access to documents.

There is no application fee for an Internal Review of an FOI application for amendment to your personal records.

Agencies generally accept payment by cash, money order or cheque. If you would like to pay by credit card you will need to ask the agency if they are able to accept credit card payments.

If, as a result of an Internal Review an agency changes or reverses a determination so that access to a document is, or will be, given, the agency will refund the Internal Review application fee paid by the applicant, where applicable.

What if I have a concession card or can't afford to pay?

If you are the holder of a current concession card or if you can satisfy the agency that the payment of the application fee would cause financial hardship, the agency must waive or remit (reduce or refund) it.

If you are a concession cardholder you will need to provide evidence e.g. attach a copy of your concession card when you make the application. Alternatively you will need to give written reasons as to why the payment of a fee would cause you financial hardship.

How long does an Internal Review take?

You will be advised of the outcome of your Internal Review application within 14 calendar days of it being received by the agency.

If the agency does not deal with your Internal Review application within 14 calendar days (or you remain unhappy with the outcome of the Internal Review) you are entitled to an External Review

by the Ombudsman SA. Alternatively you may apply for a review by the South Australian Civil and Administrative Tribunal (SACAT). See the External Review section below.

When can't I apply for an Internal Review?

If the original application determination was made by the Principal Officer of an agency rather than another accredited FOI Officer within the agency, you cannot apply for an Internal Review. However, you can apply for an External Review by the Ombudsman SA or apply for a review by SACAT.

EXTERNAL REVIEW

After an Internal Review has been completed, or where you are unable to apply for an Internal Review, and you are unhappy with the determination, you have the right to apply for an External Review. All applications for External Review should be made to the Ombudsman SA.

How long will an External Review take and how much will it cost?

If you wish to make an application for an External Review you must do so within 30 calendar days after being notified of the determination. However, the Ombudsman SA can extend this time limit at their discretion. There is no fee or charge for External Reviews undertaken by the Ombudsman.

Contact Details:

Ombudsman SA

Phone: 8226 8699

Toll Free: 1800 182 150 (within SA)

Email: ombudsman@ombudsman.sa.gov.au

REVIEW BY SACAT

You have a right to apply for a review by SACAT if you are unhappy with:

- a determination not subject to Internal Review
- an Internal Review determination, or
- the outcome of a review by the Ombudsman SA.

You must exercise your right of review with SACAT within 30 calendar days after being advised of the above types of determinations or the results of a review.

Any costs will be determined by SACAT, where applicable.

For more information contact SACAT.

Contact Details:

South Australian Civil and Administrative Tribunal (SACAT)

Phone: 1800 723 767

Email: sacat@sacat.sa.gov.au

FOI APPLICATION FORM

For Internal Review of a Determination

Under sections 29 & 38 of the South Australian *Freedom of Information Act 1991*

Please read the attached '*FOI Fact Sheet – Your Rights to Review and Appeal*'
before completing and lodging your Internal Review application

To the Principal Officer	
Name of the Agency:	
Details of Applicant	
Surname:	
Given Names:	
Australian Postal Address:	
Suburb:	Post Code:
Emails (<i>Optional</i>):	
Contact phone numbers:	
FOI Application Reference Number (<i>if known</i>):	
Details of Internal Review	
<p>I am not satisfied with a determination made by your agency and, therefore, seek a review because:</p> <p>(<i>Please place a tick in the appropriate box</i>)</p> <ul style="list-style-type: none"><input type="checkbox"/> I have been refused access to a document<input type="checkbox"/> I have been refused access to part of a document<input type="checkbox"/> I have been refused a request to amend a personal document<input type="checkbox"/> I have been given access to a document but access has been deferred<input type="checkbox"/> I am a third party specified in the documents but have not been consulted about giving access to another person<input type="checkbox"/> I have been consulted but disagree with the determination to release the documents	

Comments

Include any additional comments you wish to be considered in the review of the determination (*attach additional pages if necessary*).

Fees and Charges

An application fee of **\$36.75** must be submitted with the Internal Review application form, unless you are seeking to have the application fee waived. If you are seeking to have the application fee waived, please attach evidence supporting why it should be waived, e.g. attach a copy of your concession card or other evidence as proof of financial hardship.

An application fee is not required for an Internal Review of an FOI Amendment Application.

In the following section please tick as appropriate

- | | | | |
|--|---------------------------------|-------------------------------|--------------------------------------|
| Is the application fee attached? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| Application Fee is in the form of
<i>(Do not send cash through the mail)</i> | <input type="checkbox"/> Cheque | <input type="checkbox"/> Cash | <input type="checkbox"/> Money Order |
| Do you require a fee waiver? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| Is evidence of the need to
waive fees attached?
<i>(e.g. a copy of your concession card)</i> | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |

If you wish to pay your application fee via credit card you will need to ask the agency you are applying to if they accept credit card payments.

If no application fee is attached and you do not qualify for fee waiver, the agency cannot process your application until the fee has been paid.

If the agency varies or reverses a determination so that access to a document is, or will be, given the agency will refund any Internal Review fees paid by the applicant.

Applicant's Signature:

Date / / 20.....

OFFICE USE ONLY

Received on / / 20.....

Acknowledgment sent on / / 20.....