



Government
of South Australia

19IS/01256

Hon Clare Scriven MLC
Parliament House
North Terrace
ADELAIDE SA 5000

By email: scriven.office@parliament.sa.gov.au

Dear Ms Scriven

APPLICATION UNDER THE *FREEDOM OF INFORMATION ACT 1991*

I refer to your application to the Office of the Minister for Innovation and Skills made under the *Freedom of Information Act 1991* (FOI Act) on 6 November 2019 seeking access to:

"Since January 1, 2019 provide copies of all statements of the Office Manager's credit card in the Office of the Minister for Innovation and Skills."

A search for documents held by the Minister for Innovation and Skills was undertaken for the period 1 January 2019 to 6 November 2019 and three documents were identified within scope of your application.

I have determined to grant you partial access to these documents, redacting the card account number in accordance with clause 7(1)(c) of the FOI Act.

No fees and charges are payable for this application.

If you are not satisfied with this determination you have a legal right of review and appeal in accordance with Section 29 of the FOI Act. Details on your review rights are attached.

Yours sincerely

Franca Bergamaschi
Accredited FOI Officer

18 / 11 / 2019

Office of the
Minister for Innovation and Skills

Level 10, 1 King William Street Adelaide SA 5000 | GPO Box 11071 Adelaide SA 5001
Tel +61 8 8303 2304 | Email officeofministerpisoni@sa.gov.au | ABN 83 524 915 929



FREEDOM OF INFORMATION

DOCUMENT SCHEDULE

Agency: Office of the Hon David Pisoni MP, Minister for Innovation and Skills

Agency Ref: 19IS/01256

Title: *"Since January 1, 2019 provide copies of all statements of the Office Manager's credit card in the Office of the Minister for Innovation and Skills."*

Date: 1/01/2019 to 6/11/2019

| Doc No | Brief Description | Date of Document | Released (Full/Part/Refused) | Exemption Clauses |
|--------|-----------------------|-----------------------------|------------------------------|------------------------------------|
| 1 | Card Statement Report | From 1/01/2019 to 6/11/2019 | Part | Clause 7(1)(c) Business Affairs |
| 2 | Card Statement Report | From 1/01/2019 to 6/11/2019 | Part | Clause 7(1)(c) Business Affairs |
| 3 | Card Statement Report | From 1/01/2019 to 6/11/2019 | Part | Clause 7(1)(c) Business Affairs |

Friday, 8 November 2019 2:47:18 PM

Card Statement Report

ANZ Visa International statement for 01-01-2019 to 06-11-2019

Submitted by: BERGAFO1

Employee Name: Franca Bergamaschi

Card Account Number: 7(1)(c) Business Affairs

| Date | Merchant | Transaction Description | Foreign Currency | Expense Amount |
|-----------------|------------------------|--|------------------|----------------|
| 07-01-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | | AUD 24.00 |
| 08-01-2019 | OFFICEWORKS 0512 | OFFICEWORKS 0512 ADELAIDE 00036 | | AUD 90.00 |
| 08-01-2019 | OFFICEWORKS 0512 | OFFICEWORKS 0512 ADELAIDE 00036 | | AUD 90.00 |
| 10-01-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | | AUD 28.00 |
| 11-01-2019 | COLES 4964 | COLES 4964 ADELAIDE 00036 | | AUD 4.00 |
| 14-01-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | | AUD 2.99 |
| 16-01-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | | AUD 32.00 |
| 17-01-2019 | MYER ADELAIDE CITY | MYER ADELAIDE CITY ADELAIDE 00036 | | AUD 68.89 |
| 17-01-2019 | OFWKS ONLINE BENTLEIGH | OFWKS ONLINE BENTLEIGH 03 00036 | | AUD 139.00 |
| 23-01-2019 | OFFICEWORKS 0512 | OFFICEWORKS 0512 ADELAIDE 00036 | | AUD 21.96 |
| 23-01-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | | AUD 5.39 |
| 29-01-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | | AUD 61.00 |
| 01-02-2019 | MITCHELL PRESS | MITCHELL PRESS MARLESTON 00036 | | AUD 72.50 |
| 01-02-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | | AUD 977.88 |
| 04-02-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | | AUD 24.00 |
| 05-02-2019 | AVALON TRANSPORTATION | AVALON TRANSPORTATION 800-528-2566 00840 | USD 315.00 | AUD 435.46 |
| 05-02-2019 | AVALON TRANSPORTATION | AVALON TRANSPORTATION 800-528-2566 00840 | USD 495.00 | AUD 684.30 |
| 05-02-2019 | AVALON TRANSPORTATION | AVALON TRANSPORTATION 800-528-2566 00840 | USD 535.00 | AUD 739.59 |
| 05-02-2019 | AVALON TRANSPORTATION | AVALON TRANSPORTATION 800-528-2566 00840 | USD 742.50 | AUD 1026.44 |
| 05-02-2019 | AVALON TRANSPORTATION | AVALON TRANSPORTATION 800-528-2566 00840 | USD 1286.25 | AUD 1778.13 |
| 06-02-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | | AUD 464.71 |
| 07-02-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | | AUD 28.00 |
| 25-02-2019 | AVALON TRANSPORTATION | AVALON TRANSPORTATION 800-528-2566 00840 | USD -535.00 | AUD -742.10 |
| 25-02-2019 | AVALON TRANSPORTATION | AVALON TRANSPORTATION 800-528-2566 00840 | USD -1286.25 | AUD -1798.38 |
| Statement Total | | | | AUD 4257.76 |

Friday, 8 November 2019 2:48:38 PM

Card Statement Report

ANZ Visa International statement for 01-01-2019 to 06-11-2019

Submitted by: BERGAF01

Employee Name: Franca Bergamaschi

Card Account Number: 7(1)(c) Business Affairs

| Date | Merchant | Transaction Description | Foreign Currency | Expense Amount |
|------------|------------------------|---------------------------------------|------------------|----------------|
| 15-02-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 32.00 | |
| 20-02-2019 | COLES 4964 | COLES 4964 ADELAIDE 00036 | AUD 2.99 | |
| 20-02-2019 | NESPRESSO ADELAIDE B | NESPRESSO ADELAIDE B ADELAIDE 00036 | AUD 99.00 | |
| 26-02-2019 | WOOLWORTHS 5317 | WOOLWORTHS 5317 ADELAIDE 00036 | AUD 5.00 | |
| 28-02-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 5.29 | |
| 04-03-2019 | ATTORNEY-GENERALS DE | ATTORNEY-GENERALS DE ADELAIDE 00036 | AUD 114.90 | |
| 04-03-2019 | ATTORNEY-GENERALS DE | ATTORNEY-GENERALS DE ADELAIDE 00036 | AUD 1896.00 | |
| 04-03-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 24.00 | |
| 04-03-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 61.00 | |
| 04-03-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 2.99 | |
| 07-03-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 28.00 | |
| 07-03-2019 | OFFICEWORKS 0512 | OFFICEWORKS 0512 ADELAIDE 00036 | AUD 28.96 | |
| 08-03-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 4.59 | |
| 13-03-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 32.00 | |
| 14-03-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 2.99 | |
| 15-03-2019 | JOHN PIRIE MOTOR INN | JOHN PIRIE MOTOR INN PORT PIRIE 00036 | AUD 144.86 | |
| 15-03-2019 | JOHN PIRIE MOTOR INN | JOHN PIRIE MOTOR INN PORT PIRIE 00036 | AUD 144.86 | |
| 18-03-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 727.46 | |
| 20-03-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 2.99 | |
| 22-03-2019 | REXTRA LEG ROOM | REXTRA LEG ROOM MASCOT 00036 | AUD 19.20 | |
| 25-03-2019 | REGIONAL EXPRESS DIR | REGIONAL EXPRESS DIR MASCOT 00036 | AUD 703.52 | |

Statement Total AUD 4082.60

Friday, 8 November 2019 2:49:32 PM

ANZ Visa International statement for 01-01-2019 to 06-11-2019

Submitted by: BERGAFO1

Employee Name: Franca Bergamaschi

Card Account Number: 7(1)(c) Business Affairs

Card Statement Report

| Date | Merchant | Transaction Description | Foreign Currency | Expense Amount |
|------------|------------------------|--|------------------|----------------|
| 04-04-2019 | QBE INSURANCE AUSTRALI | QBE INSURANCE AUSTRALI SYDNEY 00036 | AUD 12.00 | |
| 05-04-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 358.61 | |
| 08-04-2019 | CHUBB TRAVEL AU | CHUBB TRAVEL AU SYDNEY 00036 | AUD 13.56 | |
| 08-04-2019 | MYER CONSUMER MERCHANT | MYER CONSUMER MERCHANT DOCKLANDS 00036 | AUD 197.00 | |
| 08-04-2019 | QANTAS GROUP HOTELS | QANTAS GROUP HOTELS MASCOT 00036 | AUD 199.00 | |
| 08-04-2019 | REGIONAL EXPRESS DIR | REGIONAL EXPRESS DIR MASCOT 00036 | AUD 332.41 | |
| 11-04-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 32.00 | |
| 15-04-2019 | PO BOX RENEWAL/POST | PO BOX RENEWAL/POST MELBOURNE 00036 | AUD 592.00 | |
| 16-04-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 2.99 | |
| 23-04-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 6.49 | |
| 26-04-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 32.00 | |
| 29-04-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 61.00 | |
| 01-05-2019 | WOOLWORTHS 5317 | WOOLWORTHS 5317 ADELAIDE 00036 | AUD 3.20 | |
| 02-05-2019 | OFFICEWORKS 0512 | OFFICEWORKS 0512 ADELAIDE 00036 | AUD 29.72 | |
| 03-05-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 28.00 | |
| 03-05-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 531.40 | |
| 06-05-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 531.40 | |
| 06-05-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 531.40 | |
| 08-05-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 32.00 | |
| 09-05-2019 | OFFICEWORKS 0512 | OFFICEWORKS 0512 ADELAIDE 00036 | AUD 8.99 | |
| 17-05-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 4.59 | |
| 20-05-2019 | COMPANY DIRECTORS | COMPANY DIRECTORS SYDNEY 00036 | AUD 300.00 | |
| 22-05-2019 | NESPRESSO ADELAIDE B | NESPRESSO ADELAIDE B ADELAIDE 00036 | AUD 76.00 | |
| 22-05-2019 | OFFICEWORKS 0512 | OFFICEWORKS 0512 ADELAIDE 00036 | AUD 20.00 | |
| 24-05-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 32.00 | |
| 24-05-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 2.99 | |
| 29-05-2019 | INDEPENDANT 132211 | INDEPENDANT 132211 MILE END 00036 | AUD 21.00 | |
| 29-05-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 61.00 | |
| 30-05-2019 | MYER ADELAIDE CITY | MYER ADELAIDE CITY ADELAIDE 00036 | AUD 79.20 | |
| 31-05-2019 | COLES 4964 | COLES 4964 ADELAIDE 00036 | AUD 13.95 | |

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|------------|------------------------|-------------------------------------|-------------|
| 31-05-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 28.00 |
| 05-06-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 32.00 |
| 07-06-2019 | CEDA | CEDA MELBOURNE 00036 | AUD 195.00 |
| 13-06-2019 | COLES 4964 | COLES 4964 ADELAIDE 00036 | AUD 22.99 |
| 14-06-2019 | JB HI FI ADELAIDE CI | JB HI FI ADELAIDE CI ADELAIDE 00036 | AUD 74.00 |
| 17-06-2019 | BIG RIVER MOTOR INN | BIG RIVER MOTOR INN BERRI 00036 | AUD 278.00 |
| 17-06-2019 | BIG RIVER MOTOR INN | BIG RIVER MOTOR INN BERRI 00036 | AUD 139.00 |
| 17-06-2019 | BIG RIVER MOTOR INN | BIG RIVER MOTOR INN BERRI 00036 | AUD -139.00 |
| 21-06-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 32.00 |
| 26-06-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 4.59 |
| 27-06-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 28.00 |
| 28-06-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 61.00 |
| 03-07-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 32.00 |
| 05-07-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 4.59 |
| 12-07-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 4.29 |
| 16-07-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 5.39 |
| 17-07-2019 | NESPRESSO ADELAIDE B | NESPRESSO ADELAIDE B ADELAIDE 00036 | AUD 41.00 |
| 19-07-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 32.00 |
| 22-07-2019 | PASSPORTS | PASSPORTS ADELAIDE 00036 | AUD 508.00 |
| 22-07-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 191.54 |
| 22-07-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 191.54 |
| 22-07-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 191.54 |
| 22-07-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 236.95 |
| 22-07-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 236.95 |
| 22-07-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 236.95 |
| 22-07-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 250.51 |
| 22-07-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 250.51 |
| 22-07-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 250.51 |
| 23-07-2019 | OFWKS ONLINE BENTLEIGH | OFWKS ONLINE BENTLEIGH 03 00036 | AUD 392.00 |
| 23-07-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 178.00 |
| 24-07-2019 | REGIONAL EXPRESS DIR | REGIONAL EXPRESS DIR MASCOT 00036 | AUD 4.59 |
| 24-07-2019 | SOFITEL SYD WENTWORTH | SOFITEL SYD WENTWORTH SYDNEY 00036 | AUD 303.44 |
| 24-07-2019 | SOFITEL SYD WENTWORTH | SOFITEL SYD WENTWORTH SYDNEY 00036 | AUD 287.00 |
| 24-07-2019 | SOFITEL SYD WENTWORTH | SOFITEL SYD WENTWORTH SYDNEY 00036 | AUD 287.00 |
| 25-07-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 287.00 |
| 29-07-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 28.00 |
| 01-08-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 61.00 |
| 05-08-2019 | ROBYN MAY FLOWERS | ROBYN MAY FLOWERS MALVERN 00036 | AUD 32.00 |
| 07-08-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 135.00 |
| 09-08-2019 | REGIONAL EXPRESS DIR | REGIONAL EXPRESS DIR MASCOT 00036 | AUD 1022.80 |
| 12-08-2019 | BUD MEDIA | BUD MEDIA SEAFORD RISE 00036 | AUD 1598.38 |
| | | | AUD 349.50 |

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|------------|------------------------|---------------------------------------|------------|
| 13-08-2019 | HUGHES CHAUFFEUR LIM | HUGHES CHAUFFEUR LIM FITZROY 00036 | AUD 203.62 |
| 13-08-2019 | HUGHES CHAUFFEUR LIM | HUGHES CHAUFFEUR LIM FITZROY 00036 | AUD 209.77 |
| 13-08-2019 | NESPRESSO ADELAIDE B | NESPRESSO ADELAIDE B ADELAIDE 00036 | AUD 99.00 |
| 15-08-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 2.99 |
| 15-08-2019 | REXTRA LEG ROOM | REXTRA LEG ROOM MASCOT 00036 | AUD 4.80 |
| 16-08-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 32.00 |
| 19-08-2019 | MYER ADELAIDE CITY | MYER ADELAIDE CITY ADELAIDE 00036 | AUD 20.00 |
| 22-08-2019 | HEATHROW EXPRESS | HEATHROW EXPRESS 0845 6041515 00826 | AUD 29.65 |
| 22-08-2019 | HEATHROW EXPRESS | HEATHROW EXPRESS 0845 6041515 00826 | AUD 29.65 |
| 23-08-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 28.00 |
| 23-08-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 2.99 |
| 28-08-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 32.00 |
| 29-08-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 61.00 |
| 29-08-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 4.59 |
| 06-09-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 4.29 |
| 10-09-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 1.72 |
| 10-09-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 423.24 |
| 11-09-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 4.59 |
| 11-09-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 1.72 |
| 11-09-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 99.00 |
| 11-09-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 423.24 |
| 11-09-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 1.72 |
| 11-09-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 423.24 |
| 13-09-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 32.00 |
| 17-09-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 11.78 |
| 19-09-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 28.00 |
| 19-09-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 4.59 |
| 25-09-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 32.00 |
| 25-09-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 4.59 |
| 30-09-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 61.00 |
| 02-10-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 4.29 |
| 07-10-2019 | WOOLWORTHS 5317 | WOOLWORTHS 5317 ADELAIDE 00036 | AUD 3.25 |
| 11-10-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 32.00 |
| 14-10-2019 | SERVICE SA-ONLINE SHOP | SERVICE SA-ONLINE SHOP ADELAIDE 00036 | AUD 28.80 |
| 16-10-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 4.29 |
| 17-10-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 28.00 |
| 21-10-2019 | OTR NRTH TERAC7278 | OTR NRTH TERAC7278 ADELAIDE 00036 | AUD 4.29 |
| 23-10-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 32.00 |
| 29-10-2019 | NEWS LIMITED | NEWS LIMITED SURRY HILLS 00036 | AUD 61.00 |
| 29-10-2019 | RUNDLE MALL FOODLAND | RUNDLE MALL FOODLAND ADELAIDE 00036 | AUD 9.68 |
| 30-10-2019 | NESPRESSO ADELAIDE B | NESPRESSO ADELAIDE B ADELAIDE 00036 | AUD 99.00 |
| 30-10-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 471.91 |

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11/8/2019

ANZ Expense Manager - Card Statement Report

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|------------|------------------------|-------------------------------------|------------|
| 30-10-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 508.22 |
| 30-10-2019 | QANTAS AIRWAYS LTD (EC | QANTAS AIRWAYS LTD (EC MASCOT 00036 | AUD 508.22 |
| 04-11-2019 | COLES 4964 | COLES 4964 ADELAIDE 00036 | AUD 10.70 |
| 04-11-2019 | ST JOHN AMBULANCE SA | ST JOHN AMBULANCE SA Unley 00036 | AUD 65.00 |
| 05-11-2019 | RUNDLE MALL FOODLAND | RUNDLE MALL FOODLAND ADELAIDE 00036 | AUD 8.22 |

Statement Total AUD 16727.11

FOI FACT SHEET

Your Rights to Review and Appeal

South Australian Freedom of Information Act 1991

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|--|
| Please read the information in this fact sheet before completing the attached application form |
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INTERNAL REVIEW

If you are unhappy with a determination made by an agency (includes South Australian State Government Agency, Local Government Council or University) under the *Freedom of Information Act 1991* (FOI Act) in relation to:

- a freedom of information (FOI) application for access to a document, or
- an FOI application for amendment to your personal records

in most cases, you are entitled to apply for an Internal Review of that determination.

Request an Internal Review

An Internal Review must be lodged within 30 calendar days of you receiving advice of a determination that you are unhappy with.

Applications must be made in writing in accordance with Section 29 or Section 38 of the FOI Act or using the attached *FOI Application Form for Internal Review of a Determination* (Internal Review Form).

An Internal Review application must be made to the Principal Officer of the agency that made the determination you are seeking to have reviewed.

How much does an Internal Review cost?

There is an application fee of **\$36.75** that must be paid when you lodge your Internal Review application if your review request is for access to documents.

There is no application fee for an Internal Review of an FOI application for amendment to your personal records.

Agencies generally accept payment by cash, money order or cheque. If you would like to pay by credit card you will need to ask the agency if they are able to accept credit card payments.

If, as a result of an Internal Review an agency changes or reverses a determination so that access to a document is, or will be, given, the agency will refund the Internal Review application fee paid by the applicant, where applicable.

What if I have a concession card or can't afford to pay?

If you are the holder of a current concession card or if you can satisfy the agency that the payment of the application fee would cause financial hardship, the agency must waive or remit (reduce or refund) it.

If you are a concession cardholder you will need to provide evidence e.g. attach a copy of your concession card when you make the application. Alternatively you will need to give written reasons as to why the payment of a fee would cause you financial hardship.

How long does an Internal Review take?

You will be advised of the outcome of your Internal Review application within 14 calendar days of it being received by the agency.

If the agency does not deal with your Internal Review application within 14 calendar days (or you remain unhappy with the outcome of the Internal Review) you are entitled to an External Review

by the Ombudsman SA. Alternatively you may apply for a review by the South Australian Civil and Administrative Tribunal (SACAT). See the External Review section below.

When can't I apply for an Internal Review?

If the original application determination was made by the Principal Officer of an agency rather than another accredited FOI Officer within the agency, you cannot apply for an Internal Review. However, you can apply for an External Review by the Ombudsman SA or apply for a review by SACAT.

EXTERNAL REVIEW

After an Internal Review has been completed, or where you are unable to apply for an Internal Review, and you are unhappy with the determination, you have the right to apply for an External Review. All applications for External Review should be made to the Ombudsman SA.

How long will an External Review take and how much will it cost?

If you wish to make an application for an External Review you must do so within 30 calendar days after being notified of the determination. However, the Ombudsman SA can extend this time limit at their discretion. There is no fee or charge for External Reviews undertaken by the Ombudsman.

Contact Details:

Ombudsman SA

Phone: 8226 8699

Toll Free: 1800 182 150 (within SA)

Email: ombudsman@ombudsman.sa.gov.au

REVIEW BY SACAT

You have a right to apply for a review by SACAT if you are unhappy with:

- a determination not subject to Internal Review
- an Internal Review determination, or
- the outcome of a review by the Ombudsman SA.

You must exercise your right of review with SACAT within 30 calendar days after being advised of the above types of determinations or the results of a review.

Any costs will be determined by SACAT, where applicable.

For more information contact SACAT.

Contact Details:

South Australian Civil and Administrative Tribunal (SACAT)

Phone: 1800 723 767

Email: sacat@sacat.sa.gov.au

FOI APPLICATION FORM

For Internal Review of a Determination

Under sections 29 & 38 of the South Australian *Freedom of Information Act 1991*

Please read the attached '*FOI Fact Sheet – Your Rights to Review and Appeal*'
before completing and lodging your Internal Review application

| | |
|--|------------|
| To the Principal Officer | |
| Name of the Agency: | |
| Details of Applicant | |
| Surname: | |
| Given Names: | |
| Australian Postal Address: | |
| Suburb: | Post Code: |
| Emails (<i>Optional</i>): | |
| Contact phone numbers: | |
| FOI Application Reference Number (<i>if known</i>): | |
| Details of Internal Review | |
| <p>I am not satisfied with a determination made by your agency and, therefore, seek a review because:</p> <p><i>(Please place a tick in the appropriate box)</i></p> <ul style="list-style-type: none"><input type="checkbox"/> I have been refused access to a document<input type="checkbox"/> I have been refused access to part of a document<input type="checkbox"/> I have been refused a request to amend a personal document<input type="checkbox"/> I have been given access to a document but access has been deferred<input type="checkbox"/> I am a third party specified in the documents but have not been consulted about giving access to another person<input type="checkbox"/> I have been consulted but disagree with the determination to release the documents | |

Comments

Include any additional comments you wish to be considered in the review of the determination (*attach additional pages if necessary*).

Fees and Charges

An application fee of **\$36.75** must be submitted with the Internal Review application form, unless you are seeking to have the application fee waived. If you are seeking to have the application fee waived, please attach evidence supporting why it should be waived, e.g. attach a copy of your concession card or other evidence as proof of financial hardship.

An application fee is not required for an Internal Review of an FOI Amendment Application.

In the following section please tick as appropriate

- | | | | |
|---|---------------------------------|-------------------------------|--------------------------------------|
| Is the application fee attached? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| Application Fee is in the form of (Do not send cash through the mail) | <input type="checkbox"/> Cheque | <input type="checkbox"/> Cash | <input type="checkbox"/> Money Order |
| Do you require a fee waiver? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| Is evidence of the need to waive fees attached? (e.g. a copy of your concession card) | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |

If you wish to pay your application fee via credit card you will need to ask the agency you are applying to if they accept credit card payments.

If no application fee is attached and you do not qualify for fee waiver, the agency cannot process your application until the fee has been paid.

If the agency varies or reverses a determination so that access to a document is, or will be, given the agency will refund any Internal Review fees paid by the applicant.

Applicant's Signature:

Date / / 20.....

OFFICE USE ONLY

Received on / / 20.....

Acknowledgment sent on / / 20.....